

## **REQUEST FOR RETURN OF OUTSTANDING DEPOSITS**

Unclaimed deposits more than 3 months after your departure will be put in the  
St Cross College Endowed Student Hardship Fund.

You need to ensure that you have returned this form together with your fob and/or  
accommodation key to the College Lodge with your signature.

The form may also be sent to [accounts-battels@stx.ox.ac.uk](mailto:accounts-battels@stx.ox.ac.uk)  
The deposit may also be set against your final battels account if battels are outstanding

Deposits paid via Flywire will be returned to the original payment method unless requested otherwise  
**KINDLY NOTE THAT THE ONUS IS ON YOU TO PROVIDE THESE DETAILS**

### **To be completed by the College Member**

Name	
Date College fob returned	
Date accommodation key returned (if applicable)	
Non-Oxford email address	
Forwarding email address	

**If you paid the deposit via Flywire, you will be refunded via Flywire to your original payment method**

**DEPOSIT PAID BY FLYWIRE ?      YES / NO      (please circle / delete as appropriate)**

**Bank transfer details** (please fill in the section below if you answered NO to the above question)

Bank account number (8 digits)	
Sort Code (6 digits)	
Other (non UK account)	
IBAN number	
Swift Code	

### **To be completed by College Staff**

	Date Received	Signed
College Fob		
Accommodation Key		

### **Accommodation Information**

Property	
Room Number	